

Board Membership

Overview

The Industry Skills Advisory Council Northern Territory Limited is an industry controlled not-for-profit company limited by guarantee which is a charity registered with the Australian Charities and Not-for-profits Commission. Established in July 2016, ISACNT continues the long tradition of providing independent industry advice to governments on the skills and workforce development needs in the Northern Territory.

While closely aligned to the Northern Territory Government and with strong links to various national vocational education and training bodies, ISACNT operates as an independent entity conducting its own management, research, employment, finance and governance functions. The Chief Executive Officer is responsible for operational activities and reports to the Board of Directors. The Directors are also the members of the company and, except for the independent chair position, serve in an honorary capacity.

Object

- (a) The company's object is to pursue the following charitable purpose(s):
- (i) To act as the principal voice of Northern Territory industries and industry sectors on issues related to vocational education and training and developing a skilled workforce.
 - (ii) To Act as a focal point to reflect the skill needs and priorities of businesses and employers.
 - (iii) Support industry managed and led development, implementation and continuous improvement of high-quality, nationally recognised training products and services.
 - (iv) To advise Governments on education and training needs and priorities for funding consistent with economic, industry, employers and individuals current and future development needs.
 - (v) To assist businesses and employers in meeting their workforce skills needs through providing skills advice and assistance with access to nationally recognised training, development and implementation of workforce plans.
 - (vi) Initiate, conduct or assist in research activities to identify current and future training, workforce development and labour market needs and to analyse key trends across industry sectors.
 - (vii) Promote the benefits of vocational education and training skills needs and the functions of the company to business and industry.
 - (viii) To operate as an industry consulting body in providing consultancy services to Northern Territory industries and industry sectors in relation to these charitable purposes of the company.
 - (ix) Do all such other things as are incidental or conducive to the objects contained in this clause.
- (b) The company will not deliver training and will make its best endeavours not to be perceived to deliver training

Board Governance

Duties of the Board

Board members have important legal and fiduciary responsibilities that are detailed in the ISACNT constitution, which is available on the company website at www.isacnt.org.au. A commitment of time, skills and knowledge is required in order to carry out these duties effectively. The Board meets six times a year, and some additional committee obligations are also involved.

Board members need to understand the economic and social environment in which the company operates in order to monitor performance and provide guidance on how to achieve corporate goals best. The Board is composed of people from diverse backgrounds, perspectives, experiences and skills who join to provide well-balanced and robust governance and leadership of the company.

As a director, building positive professional relationships with fellow Board members will enhance decision-making and contribute to organisational success. It is important for directors to be willing to:

- bring personal concerns to the attention of the chair.
- be willing to listen to others with an open mind.
- disclose potential or actual conflicts of interest in an open fashion.
- act in good faith in the best interests of the company.
- not misuse their position as a director and;
- ensure that the financial affairs of the company are managed responsibly.

To be eligible to serve as a director, a person must:

- be a member of the company.
- not be ineligible to be a director under the Corporations Act or the Australian Charities and Not-for-Profit Commission Act and;
- not be rendered permanently incapable of performing the duties of the board by mental or physical ill-health.

Board Composition

The Board is comprised of seven to nine directors as follows:

- a chairperson (who is the independent representative)
- a vice-chairperson (who represents industry)
- a secretary (who represents industry)
- a treasurer (who represents industry)
- three further industry representatives and
- two further industry or professional representatives (optional).

Board Appointments

The independent Chair is appointed by the Board. The Board also appoints other directors based on written applications from potential board members or renomination of current directors. Each director must retire at least once every three years and may renominate for a position on the Board. The positions of vice-chairperson, secretary and treasurer are elected at the Annual General Meeting held in October.

Application for Board Membership

Personal Details:

Full name including title:

Postal address:

Suburb:

State:

Postcode:

Home address:

Suburb:

State:

Postcode:

Occupation and Employer:

Contact Details:

Business telephone number:

Private telephone number:

Mobile telephone number:

Email address:

Selection Criteria:

- What are your key areas of interest related to the objects of the Industry Skills Advisory Council NT?
- Outline the skills and knowledge you have that will assist the Industry Skills Advisory Council NT.
- List relevant professional membership associations or community activities you are involved with.
- List any previous experience as a member of a committee, advisory group, board or volunteer in industry or business.
- Have you had any previous involvement with industry or business programs, events or awards?
- Do you have any real or perceived conflicts of interest that would preclude you from performing all the duties of a company director? If yes, please list and describe how they might be mitigated.

Referees:

Please include contact details for two referees.

Referee One

Full Name:

Contact telephone number:

Email address:

Referee Two

Full Name:

Contact telephone number:

Email address:

Check List:

Please ensure you complete/attach the following items:

- Personal details.
- Application addressing the selection criteria.
- An updated curriculum vitae.
- Signed declaration of eligibility.
- Include referees.

Declaration of Eligibility:

In completing my Board nomination form for the Industry Skills Advisory Council NT Limited. I certify that I am:

- not a person who is insolvent under the administration or a disqualified person.
- not a person who has been convicted within or outside the Territory.
- on an indictment of an offence in connection with the promotion, formation or management of a body corporate
- in possession of relevant industry/business knowledge and skills and
- willing to undertake the duties and responsibilities of being a company director.

I declare, to the best of my knowledge, that the information provided in this form is true and correct.

Applicant's signature: _____ Date: _____

Applications can be sent to either:

Postal:
Chairperson
ISACNT
PO Box 2096, Parap NT 0804

Or

Email: admin@isacnt.org.au